

**PLATO TOWNSHIP  
BOARD OF TRUSTEES MEETING  
Plato Town Hall, Plato Center, IL  
August 22, 2023**

**CALL TO ORDER**

Supervisor McMahon called the meeting to order at 6:00pm

**ROLL CALL**

Present: Supervisor Mike McMahon; Trustees: Joe Hulke, Ron Straub, and Heather Wallace; Township Clerk Beth Gehrke; and Highway Commissioner Larry Trainor.

**PLEDGE OF ALLEGIANCE**

The Board recited the Pledge of Allegiance.

**CITIZENS TO BE HEARD**

There were no citizens to be heard.

**APPROVAL OF MINUTES**

Clerk Gehrke emailed the Township Officials the July 20, 2023, regular board meeting minutes prior to tonight's meeting.

**A motion to approve the minutes of the July 20, 2023, regular board meeting was made by Wallace, seconded by Straub. Motion carried.**

**SUPERVISOR'S REPORT**

Supervisor McMahon provided the board with printed financial reports. He asked the board to consider how much of the printed reports they wanted in the future.

*Financial Reports, Warrants, & Affirm Bills*

|                       |                     |               |
|-----------------------|---------------------|---------------|
| Total Current Assets: | Plato Township Town | \$ 942,173.05 |
|                       | Plato Road          | 1,550,866.74  |

**A motion to approve the August 2023, warrants and financial reports subject to audit was made by Hulke, seconded by Wallace. Motion carried.** (Roll call: Hulke - aye, Straub - aye, Wallace - aye, McMahon - aye)

*Fiscal Policy*

Board members were provided with a copy of Plato Township Fiscal Policies. Some format and clean up changes have been made to the policies.

Board members were provided with the copy of a contract with Katherine Andrus, from Governmental Accounting & Professional Services, LLC. McMahon recommended to the board that a bookkeeper be hired. He explained the benefits of having a bookkeeper, including things which the bookkeeper would do which would then not require an attorney. A bookkeeper would assure that the books will follow the township, not the supervisor. McMahon would scan bills and invoices which would then be available digitally when questions arise. The supervisor would be able to attend to other duties if he is not spending time on books. Highway Commissioner Trainor spoke to the benefits a bookkeeper would be to the Highway Department. Katherine Andrus from Governmental Accounting and Professional Services, LLC, was introduced and she explained her qualifications.

*Address to the board. (Goals and direction)*

McMahon expressed some of the challenges taking over the position of supervisor and shared ideas of things he would like to change or implement moving forward. Some items include having township records backed up on the cloud and having a data base, township officials having a township email address, having written procedures for changes in management, more electronic files, and website update. He asked the board for thoughts or questions on these goals.

**HIGHWAY COMMISSIONER'S REPORT**

Commissioner Trainor provided a written report which is attached. Ordinance NO 2023-1 passed by the Township Board in July went to Kane County's Madam chair, to which she agreed. This allows the use of this statute in the event of future emergencies.

**ASSESSOR'S REPORT**

There was no report.

**CLERK'S REPORT**

Nothing to report.

**OLD BUSINESS**

The newsletter has been postponed at this time.

**NEW BUSINESS**

*Bookkeeping*

A motion to enter into a contract with Katherine Andrus, Governmental Accounting & Professional Services, LLC, was made by McMahon, seconded by Hulke. Motion carried. (Roll call: Hulke - aye, Straub - aye, Wallace - aye, McMahon - aye)

*New Trustee position*

Two citizens who were interested in the vacant trustee position introduced themselves, spoke of their qualifications and of their desire to be a Trustee

The board discussed the candidates privately, then voted by secret ballot. Jacob Myers was elected as Trustee. He will be sworn in at September's board meeting.

A motion to adjourn the meeting was made at 7:18PM by Straub, seconded by Hulke. Motion carried.

Respectfully submitted,

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Beth Gehrke, Plato Township Clerk

Approved by:

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Mike McMahon, Supervisor

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Joe Hulke, Trustee

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Ron Straub, Trustee

\_\_\_\_\_  
Heather Wallace, Trustee

### **Road District Report August 2023**

We started our third right of way mowing for the year on Monday.

We have piggy backed off the country's bid for pavement striping and crack filling this year.

The striping is done, the crack filling in Stonecrest and on Muirhead north of Russell should be completed in September.

We have applied our fourth larvicide treatment for the Township for mosquito abatement and we will be looking to reapply while we are mowing our ditches.

All state required training and recurrent training for the Road District has been completed for 2023.

We will be replacing four crossroad culverts under Kendall Road before the rehabilitation work takes place next month.

The culverts under Pease and Ellithorpe are in good shape and do not need replacing before the rehabilitation takes place.

All the Road Districts vehicles have passed state inspection and are ready to be equipped for winter operations when the time comes.

We received the 75 tons of salt left off of last year's state bid.

We have stockpiled in our salt shed around 550 tons of salt for this coming winter.

We do not have a final price for road salt this year as the state contracted has not been finalized from July.

If you witness fly dumping anywhere in town please report it to the sheriff's department at 1-630-232-8400