

**PLATO TOWNSHIP
BOARD OF TRUSTEES MEETING
Plato Town Hall, Plato Center, IL
September 26, 2023**

CALL TO ORDER

Supervisor McMahon called the meeting to order at 6:02pm

ROLL CALL

Present: Supervisor Mike McMahon; Trustees: Joe Hulke, Jake Myers, Ron Straub, and Heather Wallace; Township Clerk Beth Gehrke; and Highway Commissioner Larry Trainor.

PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

CITIZENS TO BE HEARD

A Plato Township citizen presented information and spoke encouraging the township to hold a Pumpkin Smash. The Pumpkin Smash is an annual effort by communities to divert pumpkins from landfills by providing locations for residents to drop-off jack-o-lanterns to be composted. It is held each year the Saturday after Halloween. The board was interested in the program, but because it was not an agenda item could not implement it in time to hold one this year.

APPROVAL OF MINUTES

Clerk Gehrke emailed the Township Officials the August 22, 2023, regular board meeting minutes prior to tonight's meeting.

A motion to approve the minutes of the August 22, 2023, regular board meeting was made by Straub, seconded by McMahon. Motion carried.

KANE COUNTY SHERIFF'S REPORT

Deputy Krysta Kaus introduced herself and informed the board of upcoming educational events in the county. She stated she was attending to make sure the township knows we have a voice with the Sheriff's department.

SUPERVISOR'S REPORT

Bookkeeper

Supervisor McMahon and Commissioner Trainor have met with the bookkeeper reviewing procedures.

McMahon needs to replace past Supervisor Maroder as the authorized user for IMRF.

A motion to approve Supervisor McMahon as the authorized agent for IMRF was made by Hulke, seconded by Straub. Motion carried.

Financial Reports, Warrants, & Affirm Bills

Supervisor McMahon emailed board members financial reports prior to tonight's meeting, he also provided the board with printed financial reports. He asked the board to consider how much of the printed reports they wanted in the future.

Total Current Assets:	Plato Township Town	\$ 911,755.90
	Plato Road	1,521,747.21

A motion to approve the September 2023, warrants and financial reports subject to audit was made by Hulke, seconded by Wallace. Motion carried. (Roll call: Hulke - aye, Myers - aye, Straub - aye, Wallace - aye, McMahon - aye)

New Phone

McMahon has a new Supervisor's cell phone to separate township business from personal. The Supervisor's number is (847) 654-7787.

Annual Audit

Board members received copies of the Annual Audit by email prior to tonight's meeting, and also received hard copy at the meeting.

A motion to approve the audit was made by Hulke, seconded by Wallace. Motion carried. . (Roll call: Hulke - aye, Myers - aye, Straub - aye, Wallace - aye, McMahon - aye)

Legal

To reduce attorney fees, we can contact our liaison at Ancel Glink for consultation before or instead of using an attorney.

Comcast

McMahon is looking into reducing Comcast's bill.

Database

McMahon displayed the database he has created to keep track of all township communications.

Banking

Township funds are in accounts which are not earning the best possible interest rates. Funds can be moved laterally to earn better interest. McMahon has met with the bank president to discuss the options.

A motion to approve moving funds laterally to new accounts to achieve higher yields was made by Wallace, seconded by Myers. Motion carried.

Grant inquiry

McMahon is contacting Rep. Foster and Rep. Ugaste's offices seeking information on grants for which the township could apply.

Decennial Committee Update

With the changes to the Township Supervisor and Trustee position, the next Decennial Committee has been postponed indefinitely.

Employees

Trustee Myers was given forms which are needed for his position.

Township Fiscal Policies

McMahon is reviewing the policy. He also plans to create a procedure manual for all township procedures and any supervisor change.

Reimbursement

McMahon is putting township expenses on his personal credit card until a corporate credit card is established. McMahon is in the process of establishing a new corporate credit card at our present bank.

Park Report

Sod needs to be shaved so water can run off the parking lot. The parking lot will not be sealed this year. Moving forward the plan is to seal the entire lot all at the same.

PGFPD

McMahon has attended a Pingree Grove Fire Protection District. He updated the board on the potential of an emergency siren.

HIGHWAY COMMISSIONER'S REPORT

Commissioner Trainor updated the Board on the Road District activities and the status of the Muirhead Road bridge. He also provided a written report which is attached.

ASSESSOR'S REPORT

The Assessor provided a written report which is attached.

CLERK'S REPORT

Nothing to report.

OLD BUSINESS

Cleaning Services Pay Scale

Janitorial service pay was discussed. No decision was made. This will be on next month's agenda.

NEW BUSINESS

LRS E-Waste Date

LRS suggested an E-Waste collection date of the last or 2nd to last week of June. The Board agreed with either date.

TOKC

The Township Officials of Illinois Annual Dinner will be held October 25th. All township officials are welcome. McMahon will get a door prize for the event.

Town Hall

The board discussed the future building and location of a new town hall and the challenges of potential locations. The Road District would like an acre of ground which could be used for staging.

Future Development

McMahon asked the board if they want to seek out developers or discourage them. He encouraged future discussion,.

Township Seal

McMahon asked if there would be any interest in the creation of a township seal.

CITIZEN COMMENTS

There were none.

A motion to adjourn the meeting was made at 7:33PM by Straub, seconded by Myers. Motion carried.

Respectfully submitted,

Beth Gehrke, Plato Township Clerk

Approved by:

Mike McMahon, Supervisor

Joe Hulke, Trustee

Ron Straub, Trustee

Heather Wallace, Trustee

TO: Plato Township Board
RE: Assessor Report
Date: September 26, 2023

July 19, 2023-Sept 26, 2023

Sales processed: 55
Permits House processed: 2
Measured Homes: 42
Permits Extras processed: 60
Measured Extras: 4
Address Changes processed: 121
Divisions/Consolidations: 1
Parcel Count: 5524

We ended up having 54 Board of Review challenges. 32 were in person before the Board of Review and 22 will be reviewed by the Board as non-appearance (the Board makes a judgment based on the evidence submitted before them.) Of the 32 presented in person the Board changed 5, 6 were withdrawn by an attorney, I requested changing 2 and the rest the Board upheld my assessment. These hearings were held over 4 mornings. I will not get the decision on the 22 non-appearance until December or January.

We are in the process of measuring new homes and the "extras" and going over the drawings we have already completed to ensure accuracy.

If you have any questions, please let me know

Respectfully
Submitted,

Jane Roush - CIAO
Plato Township Assessor

Road District Report September 2023

Crack filling on Muirhead Road and in the Stonecrest subdivision is complete.

We have applied our fifth larvicide treatment to the Township for mosquito abatement.

All culverts under roads that needed to be replaced were and the recycling of the roads have been completed.

Peter Baker should start placing level binder on Pease Road, Ellithorpe Road and Kendall Road in the next couple of days pending the weather.

We collected about \$175.00 in scrap from old culverts.

All the Road District's on road equipment has been serviced and is ready to be equipped for winter operations when the time comes.

We have stockpiled in our salt shed around 550 tons of salt for this coming winter.

We are still waiting to hear what the state bid for price of road salt is, hopefully I will have a price per ton to relay by the time of the board meeting.

If you witness fly dumping anywhere in town please report it to the sheriff's department at 1-630-232-8400