

**PLATO TOWNSHIP
BOARD OF TRUSTEES MEETING
Plato Town Hall, Plato Center, IL
December 19, 2023**

CALL TO ORDER

Supervisor McMahon called the meeting to order at 6:00pm

ROLL CALL

Present: Supervisor Mike McMahon; Trustees: Joe Hulke, Ron Straub, and Heather Wallace; Township Clerk Beth Gehrke; and Highway Commissioner Larry Trainor.

Absent: Trustee Jake Myers

PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

CITIZENS TO BE HEARD

There was a question regarding why the Fire Station was flying the American flag at half mast. The township had no knowledge of the PRFD's flag protocol. Flag etiquette was discussed.

APPROVAL OF MINUTES

Clerk Gehrke emailed the Township Officials the November 28, 2023, regular board meeting minutes prior to tonight's meeting.

A motion to approve the minutes of the November 28, 2023, regular board meeting was made by Straub, seconded by Hulke. Motion carried.

KANE COUNTY SHERIFF'S REPORT

There was no report.

SUPERVISOR'S REPORT

Financial Reports, Warrants, & Affirm Bills

Supervisor McMahon emailed board members financial reports prior to tonight's meeting, he also provided the board with printed financial reports. McMahon asked to include the elan credit card bill, which was received today, to the warrant. McMahon provided the board members with the elan statement and answered questions regarding those charges and other charges on the warrant.

Nov. 29-Dec. 19	Warrants	Plato Township Town	\$ 20,502.24
		Plato Road	902,835.12
Total Current Assets:		Plato Township Town	\$ 1,035,510.54
		Plato Road	1,019,675.86

A motion to approve the December 2023, warrants and financial reports subject to audit was made by McMahon, seconded by Hulke. Motion carried. (Roll call: Hulke - aye, Myers - absent, Straub - aye, Wallace - aye, McMahon - aye)

Wallace inquired what happens when the township goes over budget, noting that some line items, especially Office Equipment Maint., in the Plato Township Budget vs. Actual are over budget. Funds may be transferred between the various items in any fund in the appropriation ordinance not exceeding in the aggregate ten percent of the total amount appropriated. McMahon has worked with the accountant moving such funds and said Wallace could call the accountant for explanation. Switching to an accountant with a new system from the way the previous Supervisor did the books has caused some changes. Trainor explained how the new accounting system is more

understandable. McMahon said all receipts for expenditures are available for viewing. He was asked to pull them up for the next meeting. McMahon said monies had been budgeted for the newsletter which will not be used, and also money gained from investing town funds in interest bearing accounts both provide additional funds which may be used elsewhere.

A motion that each individual office supply to be paid be individually listed until the next budget is approved was made by Wallace seconded by Hulke. Motion carried.

Board members were provided with a copy of the letter from ComEd regarding the electric supplier change to MCsquared. This election was made by the Kane County Board. There would be no savings on the electric bill, and there was an option to cancel the enrollment to MCsquared. McMahon cancelled the enrollment, the township will continue with ComEd.

McMahon is pursuing grants for the township. There are none available from USDA. He has arranged a meeting with US Representative Bill Foster regarding potential grants on January 4th at 1:00pm. This will be an open meeting.

HIGHWAY COMMISSIONER'S REPORT

Commissioner Trainor reported machinery is being serviced. Roads will be shouldered as weather permits. The department has a 50 year old truck that is still working and doing its job.

ASSESSOR'S REPORT

There was no report.

CLERK'S REPORT

Levies were filed with the county on December 11, 2023.

OLD BUSINESS

Cleaning Service

Dolly Hulke, who has been providing cleaning services spoke regarding her history working for the township, cleaning, planting flowers, trimming bushes, unlocking the hall, scheduling meetings. She said she has done the best she could with what she had. She has not had a raise in 18 years. McMahon provided the Board with a sheet of Office Cleaning Services Procedures which he created. He looked for a job description but hasn't been able to find one, Dolly said Supervisor Regan wrote one up years ago. Scheduling meeting dates and unlocking of the door is the Supervisor's responsibility. Ms. Hulke has had difficulty finding a time in which she can clean without disturbing anyone. There was other discussion. McMahon asked Ms. Hulke to stay. Ms. Hulke resigned.

NEW BUSINESS

2024 Plato Township Board / meeting dates

The board was provided with Plato Township 2024 Regular Meeting Dates, which is attached. The regular meetings are scheduled at 6:00PM on the fourth Tuesday of each month. Since the 4th Tuesday of December 2024 is Christmas Eve Day, it was suggested the December meeting be held on Monday, December 23rd at 6:00PM. The Plato Township 2024 Regular Meeting Dates are attached.

A motion to approve the Plato Township 2024 Regular Meeting Dates was made by Wallace, seconded by Straub. Motion carried.

CITIZEN COMMENTS

Speed limit signs are needed on McDonald and Burlington Roads.

A motion to adjourn the meeting was made by Hulke, seconded by McMahon. Motion carried at 7:21 PM.

Respectfully submitted,

Beth Gehrke, Plato Township Clerk

Approved by:

Mike McMahon, Supervisor

Joe Hulke, Trustee

Jake Myers, Trustee

Ron Straub, Trustee

Heather Wallace, Trustee

Plato Township

10N924 Rippburger Road
Plato Center, Illinois 60124
847-464-4228

Michel G McMahon, Supervisor

Beth Gehrke, Clerk

PLATO TOWNSHIP 2024 REGULAR MEETINGS

The regular board meetings of Plato Township are hereby scheduled at 6:00PM on the **fourth Tuesday** of each month, *with the exception of December 2024.*

The December 2024 meeting will be on Monday, December 23rd at 6:00 PM

Plato Township Hall
10N924 Rippburger Rd.
Plato Township, Illinois 60124

847-464-4228

Tuesday, January 23, 2024

Tuesday, February 27, 2024

Tuesday, March 26, 2024

Tuesday, April 23, 2024

Tuesday, May 28, 2024

Tuesday, June 25, 2024

Tuesday, July 23, 2024

Tuesday, August 27, 2024

Tuesday, September 24, 2024

Tuesday, October 22, 2024

Tuesday, November 26, 2024

Monday, December 23, 2024