

**PLATO TOWNSHIP
BOARD OF TRUSTEES MEETING
Plato Town Hall, Plato Center, IL
October 26, 2021**

CALL TO ORDER

Supervisor Maroder called the meeting to order at 6:00pm.

ROLL CALL

Present: Supervisor Tim Maroder; Trustees: Joe Hulke, Mike McMahon, Ron Straub, and Heather Wallace; and Township Clerk Beth Gehrke

Absent: Township Assessor Janet Roush, and Highway Commissioner Larry Trainor

PLEDGE OF ALLEGIANCE

Supervisor Maroder led the group in the Pledge of Allegiance.

CITIZENS TO BE HEARD

There were no citizens to be heard.

APPROVAL OF MINUTES

Clerk Gehrke emailed the Township Officials the September 28, 2021, regular board meeting minutes prior to tonight's meeting.

A motion to approve the minutes of the September 28, 2021, regular board meeting was made by Wallace, seconded by McMahon. Motion carried.

SUPERVISOR'S REPORT

Supervisor Maroder emailed the financials to the Township's Officials prior to the meeting.

Financial Reports, Warrants, & Affirm Bills - September 2021

Supervisor Maroder provided the board with the balance sheets, warrants, statements of income and expenses, and budget vs. actual for the township and road district.

Total Assets:	Plato Township	\$	920,464.70
	Road District		751,227.18

With the new screen installed in the hall, Maroder will be able to display financial records and QuickBooks during the meeting. He requested if the board wanted more detail or explanation to let him know.

A motion to approve the October 2021 warrants and financial reports subject to audit was made by Straub, seconded by McMahon. Motion carried. (Roll call: Hulke - aye, McMahon - aye, Straub - aye, Wallace - aye, Maroder - aye.)

Park Report

Cross Country regional meet was held at the park.

Service Sanitation damaged the lawn by driving around the gate. They will be invoiced for the damages.

HLR will finish the work around the pond when it is frozen.

The park and Town Hall lawns have been fertilized.

Straub was thanked for coordinating depot repair.

CDBL would like to install another score board, Maroder asked the board if there were any objections, there were none.

There have been issues with cars parking on the lawn during soccer. The Certificate of Insurance was not paid by the soccer club, Maroder will contact other interested clubs.

Maroder will winterize the park, it will be shut down Dec. 1.

Email transfer / Technology Updates

JP Mauer from People Technology gave an overview of the new equipment and email system. There are new email addresses for the Supervisor, Highway Commissioner, Assessor, and info. The new equipment gives the capability to broadcast meetings and hearings. Mauer explained how a presenter would be able to share content over the system.

There is network attached storage. Maroder will back up the hard drive and keep it off site.

Meeting with Mark VanKerkhoff

Maroder met with Mark VanKerkhoff from Kane County regarding township issues and ordinances. Kane County will only enforce Kane County ordinances. The board must consider whether it is worth the time and expense to write ordinances. Maroder will contact the State's Attorney regarding enforcement.

Board members were provided with Kane County Burning Regulations from the Kane County Health Department.

Problem properties were discussed.

HIGHWAY COMMISSIONER'S REPORT

Commissioner Trainor provided the board with a written report which Maroder reviewed. It is attached.

ASSESSOR'S REPORT

Assessor Roush provided the board with a written report which Maroder reviewed. It is attached.

CLERK'S REPORT

There was nothing to report.

OLD BUSINESS

Kane County Township Officials Meeting October 27th

Reservations have been made for 11 township officials and spouses. McMahon is looking for nominees to be on the Kane County Township Officials Board.

Cemetery Status

There was an overdue property tax bill received for township property purchased adjacent to Baker Cemetery. Last year was the first year the assessment was over \$150, and this property is not officially part of the cemetery, thus it was taxed. Maroder spoke with Steve Laird, Cemetery Board member concerning this bill. Maroder will see to it that it is taken care of.

Fiscal Year Change

With the potential of the fiscal year being changed to April 1, this year would be a 10 month fiscal year. A resolution will be drawn up for the fiscal year change to be voted on at the next meeting. B&A was for a 12 month year, so B&A will require an amendment.

Capital Park Improvement Fund

A resolution to adopt a Capital Park Improvement Fund will be voted on at the November meeting.

Merging Checking

Maroder will talk with the bank and the accountant to make sure all the bookkeeping is correct to merge the Township and Road District checking accounts. The Road District checking and Money Market sweep accounts will be closed. All funds will be recorded separately in the books. Maroder will draft a letter for the bank to make the merger.

Land Purchase Option

Board members were provided with copies of emails with Martin Goodrich & Waddell, Inc., regarding potential interest in purchase of property behind the town hall. Maroder will try to meet with the Fire Chief regarding their plans for the Plato Center station.

NEW BUSINESS

Budget and Appropriations Amendment

B&A (dates) will need to be amended at the December meeting if the fiscal year is changed.

Setting up EFT Payments

Since the regular Township Board meeting is late in the month and utility bills are due, Maroder asked to be granted authority to set up EFT, especially with utilities, to avoid late payment fees. Maroder will check into changing billing dates.

The bank began charging \$47.50 /month for electronic banking. These fees have been removed and will not be charged going forward.

Wallace said some electronic payments are paid with a physical check, and alerted Maroder to make sure payments would be on time.

A motion to make EFT payments ahead of monthly warrant approval by the Board in order to avoid late payment fees was made by Wallace, seconded by McMahan.

A motion to amend the motion limiting permission to the next month was made by Straub, seconded by Wallace. Motion to amend carried.

Amended motion carried.

House Bills Pending

McMahan spoke to the importance of township government and community education regarding this importance.

Tax Levy / November Meeting Date / Levy Hearing

Board members were provided with *Town Fund What if Analysis*, *Road Fund What if Analysis*, and *Cemetery Fund What if Analysis*. Maroder explained the levy process and numbers. Questions for the Board to consider include: Will we need monies for a new building? How much and how fast? With a potential of building a new town hall, is it beneficial to roll as many funds as possible into a capital fund?

Board members were provided with Draft Income Sheet 2021-2022 Budget, and 2021-2022 Budget Detail for Plato Township and Plato Township Road District. Board members were advised to look through the budget in preparation for the next meeting.

A motion to adjourn the meeting was made at 8:40pm by Straub, seconded by Wallace. Motion carried.

Respectfully submitted,

Beth Gehrke, Plato Township Clerk

Approved by:

Tim Maroder, Supervisor

Joe Hulke, Trustee

Mike McMahon, Trustee

Ron Straub, Trustee

Heather Wallace, Trustee

Road District Report October 2021

Tower Road is completed we have received the invoice from Peter Baker the original engineers estimate was \$589,199.00.

Peter Baker's bid was \$468,692.37.

The project was almost 20% less than the engineer's estimate.

The state bid for rock salt came in at \$63.54/ton for Plato Twp.

The county bid for rock salt came in at \$73.52/ton.

Both bids were for non treated salt.

This will save the Road District almost \$11,000, just a couple thousand dollars less than what the pre-wet systems cost to be installed on the trucks.

Pretreated road salt was \$92.50/ton. We will be able to pre-wet our salt for about \$5/ton costing us a total of \$68.50/ton for treated salt.

All the Township plow trucks have passed state inspection for winter.

Truck #08 is a t Monroe having a pre-wet system installed for treating the road salt in the spreader before it is applied to the road ways.

Truck #00 is next in to retro fitted with the system in the next couple weeks.

Phase 2 for Muirhead bridge is under way and we have been told that the cost of the bridge has increased due to the increased price of materials such as concrete and steel.

The increase is estimated to be at about 20% as of last month HLR engineers reported.

The state is still sluggish at best with the processing of any paper work for this project.

If you witness fly dumping anywhere in town please report it to the Sheriff's department at (1-630-232-8400)

TO: Plato Township Board
RE: Assessor Report
Date: October 26, 2021

Sept.28 - Oct. 25, 2021

Sales processed: 75 / Year to Date: 518
Permits House processed: 13 / Year to Date: 221
Measured Homes: 35 / Year to Date: 143
Permits Extras processed: 66 / Year to Date: 416
Measured Extras: 25 / Year to Date: 72
Address Changes processed: 39 / Year to Date: 967
Divisions; 6 / Year to Date: 17
Parcel Count: 5491 / Increase for year: 113

We are monitoring and adjusting home information as we find new information.

We are finishing adding the new homes with our cut off date for 2021 at October 31st. We will continue measuring the "extras" (pools sheds patio decks etc.) All of the extras will be added for January 1st 2022.

We are starting the next tax year beginning to identify where we will be making adjustments for 2022.

The bills being presented tonight include the typical salary expenses.

If you have any questions, please let me know.

Respectfully Submitted,

Janet Roush - CIAO
Plato Township Assessor